

I/269463/2023

**GOVERNMENT OF ASSAM
INDUSTRIES, COMMERCE & PE DEPARTMENT
JANATA BHAWAN, BLOCK-C, 2nd FLOOR
ASSAM SECRETARIAT(CIVIL)
DISPUR, GUWAHATI-781006**

**ORDERS BY THE GOVERNOR OF ASSAM
NOTIFICATION**

Dated Dispur the 4th September, 2023

No. ECF.217723/275: The Governor of Assam is pleased to approve the “Operational Guidelines” for the “**Assam Logistics and Warehousing Policy 2022**” with immediate effect.

Signed by Lakshmanan S

Date: 04-09-2023 17:55:55

Secretary to the Govt. of Assam
Industries, Commerce & PE Department

1. Introduction :

- 1.1. Industries, Commerce & Public Enterprise Department, Govt. of Assam has notified the “**Assam Logistics & Warehousing Policy of Assam, 2022**” on **20th August 2022**. This document provides the operational guidelines for applying incentives/subsidies offered under this policy.
- 1.2. These guidelines have been framed under the provisions of Clause - 4.9 of the Assam Logistics & Warehousing Policy of Assam, 2022 with the objective of specifying procedures for applying for incentives, benefits, disbursement and for recovery of incentives if drawn irregularly or fraudulently. The period of validity and effective date of these guidelines shall be effective from **20th August 2022** and shall remain in force for a period of **5 (five)** years or until further orders.

2. Applicability :

- 2.1. Incentives under the policy shall be applicable to the Proprietorial firm, Partnership firm, Cooperative Societies, Limited liability Companies (LLP), Private Limited Company, Limited Company, Trust, Non-Government Organization (NGO), FPO/FPC as well as such infrastructure created by State Government/ SPSUs.
- 2.2. Central Government agency/ Public sector undertaking shall not be eligible for any incentives under the Policy.
- 2.3. Units availing incentives under this policy are also entitled to avail incentives/ benefits of other State/ Central sector schemes/ policies providing the same kind of benefits/ Incentives.

3. Definitions and Eligibility

3.1. Integrated/ Multi Modal Logistics Park (MMLP):

An Integrated/ Multi Modal Logistics Park (MMLP) is defined as a multi-modal freight and link facility with a minimum area of 75 acres with a total investment of at least 75 Crores, comprising mechanized warehouses, specialized storage solutions such as cold storage, facilities for mechanized material handling and inter-modal transfers container terminals, bulk/ break-bulk cargo terminals. Multimodal logistics parks are expected to provide the following key services:

- i. Freight aggregation and distribution
- ii. Multimodal freight transportation
- iii. Inland Container Depot (ICD)
- iv. Storage and Warehousing
- v. Value added services etc.

MMLPs developed under this policy mandate that the developer allows other logistics operations to operate from the MMLP i.e., any player willing to pay terminal usage charge and other additional charges specified by the operator shall be allowed to avail the logistics services provided.

MMLP is a logistics facility with access to more than one mode of transport. This allows it to serve as a point of inter modal change and will help drive higher usage of rail, coastal shipping, inland waterway, and higher capacity trucks for long haul. Integrated/ Multi Modal Logistics Park (MMLP) shall have the following provision:

- i. MMLP should be accessible, at minimum, by a 2-lane paved road, with a minimum approach road of 60 ft
- ii. MMLP should have access to a rail siding. The development of the rail siding should be completed within three years of initiating the MMLP development

3.2. Warehouses:

A warehouse can be defined as any premise (including any protected place) which includes a place for storage and/or accumulation of goods under controlled conditions and equipped for providing handling, transportation as well as value added services such as sorting, grading, packaging etc. A warehouse may be characterized as Integrated Inland Container Depots/ Custom Bounded Areas, Warehouse for Agriculture Produces/ Grain Godowns, Warehouse other than agriculture produces. For this policy, a warehouse storage system may include but not be limited to the following:

- i. Warehousing complex with fixed facilities, moving units, rolling stocks.
- ii. Open and closed storage, ambient condition storage for transit period.
- iii. Fulfilment centres (in case of e-retailing), distribution centres.

3.3. Logistic Park:

A logistic park should have contiguous stretch of minimum 30 acre of land for development, with minimum built up area of 3,00,000 sq. ft. The minimum fixed capital investment should be 30 Cr for development of infrastructure in the Logistic Park. A logistics park will include but not be limited to the following activities:

- i. Warehousing storage system
- ii. Modern Weighting Facilities
- iii. Industrial plots and ready to move in sheds
- iv. Logistic services
- v. Infrastructure for value added and ancillary services, commercial activity
- vi. Sector specific in-bound and out-bound logistic
- vii. Inter-modal transfer arrangements / facilities, truck terminals.

3.4. Container Freight Station/Inland Container Depot:

For Container Freight Station (CFS) / Inland Container Depot (ICD), minimum land area should be 10 acres with minimum investment of 30 Cr.

3.5. Integrated Cold Chain:

For creation of Integrated Cold Chain facility, IQF, Irradiation, VHT, laboratory minimum land area should be 1 acre with minimum investment of 10 Cr.

3.6. Primary Processing Centre (PPC):

For creation of Primary Processing Centre (PPC) land area should be minimum of 1 bigha with minimum investment of 1 Cr.

3.7. Cargo Electric bicycle:

A vehicle will be classified as an 'Cargo electric bicycle' if it is an electrically assisted pedal cycle and if the below specified conditions are met:

- i. Vehicle is equipped with an electric motor having power less than 0.25KW; whose output is progressively reduced and finally cut off as the vehicle reaches a speed of 25 kmph, or sooner, if the cyclist stops pedalling
- ii. Maximum speed is less than 25 kmph
- iii. Vehicle is fitted with suitable breaks and retro reflective devices
- iv. The vehicle should be either 2-wheeled or 3-wheeled

- v. The vehicle should have a factory fitted front or rear or both cargo carrying racks/carriers with a minimum load carrying capacity of 60 Kg (excluding weight of cyclist and the vehicle)

3.8. Fixed Capital Investment:

Fixed Capital Investment means and includes investment in plant and machinery and land and building connected directly for the infrastructure. The investment in land shall mean the cost of land (used only for utilities) derived from registration value of land or the actual cost of the land, whichever is lower.

3.9. Project Appraisal Report of Bank/ Financial Institution:

The applicant unit should have loan component of minimum 50% of the project cost from any Bank or Financial Institution and should provide the project appraisal of Bank/Financial Institution to competent authority.

4. Components which will be considered for computing value of Fixed Capital Investment:

- 4.1. Civil Construction works directly related to the development of Logistics Park, MMLP, Warehouse, Container Freight Station/ Inland Container Depot, Cold Chain facility, Primary Processing Centre restricted to Schedule of Rates followed by APWD (B).
- 4.2. Freight charges paid for bringing Plant & Machinery and equipment from supplier's premises to the location of the unit.
- 4.3. Storage and handling equipment including equipment like forklift, hydraulic trolley, and any other handling equipment used inside the factory premises.
- 4.4. Lift/ Elevator/ Escalator used for movement of Goods only.
- 4.5. Electrical components necessary for plant operation.
- 4.6. Firefighting equipment.
- 4.7. Electric pump and motors.
- 4.8. Explosive Detection Machine.
- 4.9. Security Alarm System, CCTV.
- 4.10. Weighbridge, Weighing Scale.
- 4.11. Any other plant and machinery that is critical and directly connected to development of facility as given in Clause 3 of this guideline.

5. Components which will not be considered for computing value of Fixed Capital Investment:

- 5.1. Cost of development of land, preliminary and pre-operative expenses, interest during the period, consultant fees, margin money for working capital shall not be considered as fixed capital investment for the purpose of calculating subsidy.
- 5.2. If a unit avails a particular incentive/ subsidy under this policy, the same entity for the same project is not allowed to avail that incentive/ subsidy under any other scheme/policy. Example: If Capital Subsidy is availed under any other policy/scheme the unit cannot avail Capital Subsidy under this policy.
- 5.3. Loading and unloading charges
- 5.4. Commissioning cost
- 5.5. Captive Power Plants
- 5.6. Boundary wall and gate, Approach Road/internal road, Land development Used machinery/ equipment/ materials for facility
- 5.7. MMLP, Logistics Park, Warehouses in Kamrup Metro District are ineligible for Capital Subsidy.

6. Pre-Registration under the Policy:

- 6.1. The unit should apply for pre-registration online as per **Form A1** to the Commissioner of Industries & Commerce, Assam through Single Window Portal, accessible through the URL <https://eodb.assam.gov.in> before Commencement of Commercial Operation.
- 6.2. Commissioner of Industries & Commerce, Assam will depute suitable officers either from the Commissionerate of Industries & Commerce, Assam or District Industries & Commerce Centre to make a physical inspection of the proposed unit within 15 days of receipt of the application and the concerned officer will furnish report to the Commissioner of Industries & Commerce, Assam as per **Form A1.1**
- 6.3. Commissioner of Industries & Commerce, Assam will be the competent authority to issue a Registration Certificate.
- 6.4. The Registration Certificate will be issued on First Come First Serve basis and will be restricted to the target as envisaged in the Policy.

7. Claims under the policy :

- 7.1. Claims under the Policy will have to be submitted within 1 (One) Year of Commencement of Commercial Operation.
- 7.2. Assessment of Civil construction shall be computed as per the “Schedule of Rates” followed by APWD and should be compared with the Bank Appraisal, CA Certificate, and actual expenditure statement of the unit. Any payment made by cash shall be deducted.
- 7.3. The cut-off date for accounting investment in Civil Construction as well as in plant & machinery for the purpose of subsidy shall be the date of Commencement of Commercial Operation as indicated in UDYAM/ IEM-B as applicable.
- 7.4. Commissionerate of Industries & Commerce, Assam shall release the fund through Direct Beneficiary Transfer (DBT) against the incentive/s approved by the SLEC subject to Sanction of fund by the Government.
- 7.5. In the event of any irregularities/ discrepancies or misrepresentation of facts, Commissionerate of Industries & Commerce, Assam will issue Notice/s, to withdraw the benefits. The concerned authority may allow the unit to submit their representation/ replies within 15 (fifteen) days from the date of issuance of Notice/s.
- 7.6. In the event of closure of any unit after functioning for five years from the date of Commissioning, the amount of subsidy so approved by the concerned committee shall be released to the unit concerned through their Bank/s or Financial Institution/s. However, such units will have to produce supporting documents pertaining to the functionality of the unit for the last five years such as electricity bill, financial statements (audited annual balance sheets, GST certificate)
- 7.7. While implementing the policy, if any of the clause/ wordings in the Policy, Form/s need modification or alteration which may be addition of a new clause/ para/ new column/row or deletion, Industries, Commerce & Public Enterprise Department, Govt. of Assam will be the Competent Authority to do so.

8. State Logistics Empowered Committee (SLEC):

A State Logistics Empowered Committee (SLEC) will be constituted with the following members to monitor and implementation of the Policy and develop procedures and modalities as required:

Senior Most Secretary to the Govt. Industries, Commerce & Public Enterprise Department, Govt. of Assam	Chairman
Senior Most Secretary to the Govt. of Assam, Finance Department, Govt. of Assam	Member
Senior Most Secretary to the Govt. of Assam, Revenue and DM Department, Govt. of Assam	Member
Senior Most Secretary to the Govt. of Assam, Environment & Forest Department, Govt. of Assam	Member
Senior Most Secretary to the Govt. of Assam, Agriculture Department, Govt. of Assam	Member
Senior Most Secretary to the Govt. of Assam, Power Department, Govt. of Assam	Member
Senior Most Secretary to the Govt. of Assam, Department of Housing & Urban Affairs, Govt. of Assam	Member
Senior Most Secretary to the Govt. of Assam, Transport Department, Govt. of Assam	Member
Senior Most Secretary to the Govt. of Assam, PWD Department, Govt. of Assam	Member
Regional Director, Airport Authority of India or His/ Her representative	Member
Chief General Manager, NF Railway or His/ Her representative	Member
Regional Director, Customs or His/ Her representative	Member
Managing Director, APDCL or His/ Her representative	Member
Managing Director, AIDC Ltd. or His/ Her representative	Member
Representative from APEDA or His/ Her representative	Member
Commissioner of Industries & Commerce, Assam	Member Secretary

9. Submission of various claims and incentives

- 9.1. Registered units will have to click on the Registration Number to apply online for availing various incentives under the Policy through the website <https://eodb.assam.gov.in>.
- 9.2. Application for Infrastructure Development related incentives viz. - Capital Subsidy as per Clause 6.1 of the Policy will be submitted as per **Form- A2** along with documents as per check list. Enquiry report for Capital Subsidy will be as per **Form A-2.1**
- 9.3. Application for Capital Subsidy for Refrigerated Vehicles incentives as per Clause 6.1 of the Policy will be submitted as per **Form- A3** along with documents as per check list. Enquiry report for Capital Subsidy for refrigerated vehicle incentives will be as per Form A-3.1
- 9.4. Application for Stamp Duty Reimbursement as per Clause 6.2 of the Policy will be submitted as per **Form- A4** along with documents as per check list. Enquiry report for Stamp Duty Reimbursement will be as per **Form A-4.1**
- 9.5. Application for Capacity Building incentives as per Clause 6.3 of the Policy will be submitted as per **Form- A5** along with documents as per check list.
- 9.6. Application for Start-up incentives for research & innovation in logistic sector as per Clause 6.4 of the Policy will be submitted as per **Form- A6** along with documents as per check list. Enquiry report for Start-up incentives for research & innovation in logistic sector will be as per **Form A-6.1**
- 9.7. Application for Green Logistics: Promotion of Electric Bicycles in for last mile deliveries in cities as per Clause 6.5 Policy will be submitted as per **Form- A7** along with documents as per check list.
- 9.8. Application for Green Logistics: Hybrid or Plug-in Electric or Electric Cargo Vehicles incentives as per Clause 6.6 of the Policy will be submitted as per **Form- A8** along with documents as per check list.
- 9.9. Procedure for claiming 50% exemption of registration charges and 100% road tax exemption: On production of details of payment of Electric Vehicle in Assam by the resident of Assam, District Transport Officers (DTO) will allow 50% exemption in registration fee of the vehicle and 100% road tax exemption. The dealers will be allowed to register the Electric Vehicle with 50% exemption in registration fee if any resident of Assam procures the Vehicle.

- 9.10. Government of Assam will float bids for private sector shippers from time to time to incentivize cargo vessel movement through Viability Gap Funding

Form- A1

Application Form for Pre- Registration under Assam Logistics & Warehousing Policy, 2022

1	Name of the Proposed Unit	
2	Please specify a Category- i. Multi Modal Logistics Park ii. Logistics Park iii. Warehouse iv. Cold Storage Infrastructure v. Primary Processing Centre vi. Start-up vii. Refrigerated Vehicles viii. Green Logistics: Promotion of Electric Bicycles in for last mile deliveries in cities ix. Green Logistics: Hybrid or Plug-in-Electric or Electric Cargo Vehicles x. Inland Water Transport	
3	a. Constitution of the unit (Please specify whether Proprietorial/ partnership/ Cooperative Society, Limited liability Companies (LLP), Private Limited Company, Limited Company, Trust, Non-Government Organization (NGO), FPO/ FPC/ infrastructure created by State Government/ SPSUs	
	b. Registered office address indicating PIN Code, contact Number & Email ID	
	c. Name/s, address (es) of the Proprietor/ partners/ Directors of Board of Directors / Secretary and President of the Cooperative Society/ Trustees etc.	
	d. PAN of the unit	
	e. GSTIN & date of registration	
A.	Location of the unit indicating PIN Code, Contact Number & Email ID [For 2(i), (ii), (iii), (iv), (v) & (vi)]	
1	Proposed date of Commencement of Commercial Operation	
2	UDYAM No./ IEM-A if any	
3	Details of Land	
	a. Area of Land (in Acre)	
	b. Whether Leasehold/ Own	
4	Detailed Project Report	
5	Details of Proposed Fixed Capital Investment (Amount in)	
	a. Land	
	b. Site Development	
	c. Building	
	d. Other eligible components as per clause-4 of Operational	
6	Proposed Source of Finance (Amount in)	
	a. Promoters' contribution/ Equity	

	b. Term Loan	
	c. Unsecured Loan	
	d. Internal resources	

	e. Any other source (please specify)	
	Total	
7	Proposed Power requirement (in KW)	
8	Proposed Employment (Nos.)	
	a. Managerial	
	b. Supervisory Staff	
	c. Skilled Worker	
	d. Semi-Skilled worker	
	e. Unskilled worker	
	f. Others	
	Total	
B.	For Refrigerated Vehicles	
1	Proposed Number of Refrigerated vehicles	
2	Proposed date of Commencement of Commercial Operation	
3	Detailed Project Report	
4	Details of Proposed Fixed Capital Investment = Cost of each vehicle X Proposed Vehicle (Amount in)	
5	Proposed Source of Finance (Amount in)	
	a. Promoters' contribution/ Equity	
	b. Vehicle Loan	
	c. Unsecured Loan	
	d. Internal resources	
	e. Any other source (please specify)	
	Total	
C.	For E-Cycle	
1.	Whether Fleet Owner/Restaurant/ Courier Service Provider/Food Delivery Service Provider (please specify)	
2	Name(s), Permanent Address(es)/ PAN(s)/ Aadhaar card of the Proprietor/Partners/ Directors/ Managing Director/ Secretary/ President / Chairman / CEO /Trustee, etc.	
3	Proposed Number of E-Cycle	
4	Proposed date of Commencement of Commercial Operation	
5	Detailed Project Report	
6	Details of Proposed Fixed Capital Investment = Cost of each e-cycle X Proposed Number of E-cycle (Amount in)	
7	Proposed Source of Finance (Amount in)	
	a. Promoters' contribution/ Equity	

	b. Vehicle Loan	
	c. Unsecured Loan	
	d. Internal resources	
	e. Any other source (please specify)	
	Total	
D.	For Electric Cargo vehicle	
1	Proposed Number of Electric Cargo Vehicle	
2	Proposed date of Commencement of Commercial Operation	
3	Detailed Project Report	
4	Details of Proposed Fixed Capital Investment = Cost of each Electric Cargo Vehicle X	

5	Proposed Number of Electric Cargo Vehicle (Amount in `)	
6	Proposed Source of Finance (Amount in `)	
	a. Promoters' contribution/ Equity	
	b. Vehicle Loan	
	c. Unsecured Loan	
	d. Internal resources	
	e. Any other source (please specify)	
	Total	

I/ We _____ Prop/ Partner/ Director/ Secretary/ Authorized Person etc. declare and affirm that particulars/statement furnished above are true to the best of my/our knowledge and belief and if any statement made herewith is found to be false or misrepresentation of facts, Pre-registration granted to me/ is will stand terminated.

Place:

Date:

CHECKLIST: APPLICATION FOR REGISTRATION CERTIFICATE

Self-Certified Copies of the documents required to be uploaded by the Proposed Unit along with application form for registration

1. Constitution/ Type of the unit

- a. In case of Prop Unit :
 - i. Name and address of the Prop.
 - ii. PAN
 - b. In case of partnership Unit :
 - i. Registered Deed of partnership
 - ii. Name and address of the Partners with PAN
 - iii. General Power of Attorney
 - c. In case of Co-operative Society
 - i. Registration certificate from the Joint Registrar/ Assistant Registrar of Co-Operative Society/ Registrar of Firms & Societies
 - ii. Article of Memorandum of Association/By-Laws
 - iii. Resolution of the General Body Meeting for Registration
 - d. In case of Company (LLP/ Private Ltd./ Limited Co.)
 - i. Registration certificate under the concerned Act
 - ii. Memorandum and Articles of Association
 - iii. List of Directors with PAN
2. UDYAM/ IEM (as applicable)
 3. PAN of the Unit
 4. PAN of Partner (s)/ Director (s) etc.
 5. GSTIN of the Unit
 6. No objection certificate from local body
 7. Term Loan/ Vehicle Loan Sanction Letter as applicable
 8. Credit appraisal notes from Bank/ Financial Institution as applicable
 9. Detailed Project Report mentioning the eligibility as given in Clause 5 of the Policy
 10. Land Documents- Purchase Deed/ Lease Deed

FormA1.1

ENQUIRY REPORT

(Original to be Submitted to Commissioner of Industries and Commerce, Assam by the Enquiry Officer)

Comments of the Enquiry Officer

Certified that I _____ have personally verified application for Pre-Registration of M/s _____ Located at (Location of the unit along with PIN & Email id) along with enclosures and found them to be correct and beyond any reasonable doubt. I have also personally visited Proposed Unit/ Site of the unit on DD-MM-YYYY.

Date:

Seal & Signature of Enquiry Officer

Form-A1.2

**OFFICE OF THE COMMISSIONER OF INDUSTRIES &
COMMERCE, ASSAM, UDYOG BHAWAN, BAMUNIMAIDAM,
GUWAHATI-21**

CERTIFICATE OF REGISTRATION

ASSAM LOGISTICS AND WAREHOUSING POLICY, 2022

M/s. *(Name & Complete Address of the unit)*, is hereby registered under
“Assam Logistics and Warehousing Policy, 2022” as MMLP/ Warehouse/
Logistic Park/ CFS/ ICC/ PPC/ Cargo Electric Bicycle and is eligible for applying
for benefits under the Policy. The Registration Number allotted to it is
ALWP/ YEAR/ ACTIVITY/ Serial No.

Place: -

Date: - *(Seal & Signature of Competent of Authority)*

*The Certificate of Registration will be reviewed after 12 months and in
case of failure on the part of the unit to make significant progress, the
Registration might be terminated.*

Form-A2**Application form for claiming Capital Subsidy under Assam Logistics & Warehousing Policy, 2022**

1	a. Name of the Unit			
	b. Please specify a Category- i. Multi Modal Logistics Park ii. Logistics Park iii. Warehouse iv. Cold Storage Infrastructure v. Primary Processing Centre			
	c. Location of the unit indicating PIN Code, contact Number & Email ID			
	d. Registered office address indicating PIN Code, contact Number & Email ID			
	e. Registration Number & date of registration under the Policy			
	f. PAN of the Unit			
	g. GSTIN of the Unit			
2	a. Constitution of the unit (please specify whether Proprietorial/ partnership/ Cooperative Society, Limited liability Companies (LLP), Private Limited Company, Limited Company, Trust, Non-Government Organization (NGO), FPO/ FPC/ infrastructure created by State PSUs)			
	b. Name (s), Permanent Address(es) /PAN(s)/ Aadhaar card of the Proprietor/Partners/ Directors/ Managing Director/ Secretary/ President / Chairman / CEO /Trustee, etc.			
3	Date of Commencement of Commercial Operation			
4	Details Fixed Capital Investment (in)			
	Item (s)	As per		
		DPR	BAR	CA
	i. Cost of Land			
	ii. Cost of Office Building			
	iii. Cost of Factory Building			
	iv. Cost of Plant and Machinery/ component/ item (as specified eligible in Clause-4 of this guideline)			
	v. Cost of Electrical Installation			

	vi. Cost of Miscellaneous Fixed Assets			
	Total			
5	Source of Finance (As per CA Certificate) (in Rs.)			
	i. Promoters' contribution/ Equity			
	ii. Term Loan			
	iii. Unsecured Loan			
	iv. Internal resources			

	v. Any other source (please specify)			
	Total			
6	Details of Term Loan/ Capital Loan (in Rs.)			
	i. Name of Bank/ Financial institution			
	ii. Branch			
	iii. Amount of Term Loan Sanctioned			
	iv. Sanction letter No. & date			
	v. Amount of Term Loan Disbursed			
7	Details of Plant and Machinery/component/item as per 4 (d) of Operational Guidelines (as per Annexure-I)			
8	Power (KW)	Sanctioned	Connected	
	Load			
9	Employment Generated	Nos.	% People of Assam	
	Regular			
	Contractual			
10	Bank Details where subsidy is to be deposited			
	a. Bank Name			
	b. Account Number			
	c. IFS Code			

I/ We _____ Prop/ Partner/ Director/ Secretary/ Authorized Person etc. declare and affirm that particulars/statement furnished above are true to the best of my/our knowledge and belief and if any statement made herewith in connection with this claim is found to be false or misrepresentation of facts the amount of subsidy granted will be refunded by me/us to the Government.

Place :

Date :

N.B- Data on Point 1 & 2 will be auto populated (Filled during registration)

Annexure-I

Sl. No.	Name of the Plant & Machinery (Covered by each consignment)	Name & Address of the Firm (From whom purchase or with whom firm placed order)	Dispatch of Machinery				Date			Full Cost of Machinery (As per Bills, including Taxes)	Date of Payment	Mode of Payment (Cheque/ Bank Draft no. & Date)	Name	Address	Freight Carrying the Machinery	Total Amount (Sum of Cost of Machinery, Freight)
			Date of Dispatch	Station From	Station To	Mode of Transportation	Arrival of Machinery	Erection of Machinery at Factory Site	Machinery put to use							

Name & Address of CA _____

Form- I**CERTIFICATE OF FIXED CAPITAL INVESTMENT FROM A CHARTERED ACCOUNTANT**

I/ we hereby certify that M/s _____, Located at _____ has made capital investment in their unit for the period from DD-MM-YYYY to DD-MM-YYYY for Multi Modal Logistics Park/ Logistics Park/ Warehouse/Cold Storage Infrastructure/ Primary Processing Centre (Indicate One) by the unit:

Sl. No.	Item (s) of Fixed Investment	Value of Investment in Rupees only
1.	Cost of land including purchase value, registration etc.	
2.	Cost of Development of land including boundary wall, approach road, culvert/ bridges, go down, labour quarter etc	
3.	Cost of Building	
	a. Factory Building	
	b. Office building	
	c. Architect fees/ fees towards preparation of estimates etc	
4.	Cost of Plant & Machinery (inclusive of Freight, installation, and taxes)	
5.	Accessories	
6.	Electrical Installation	
7.	Loading, unloading, transportation, erection expenditure, insurance etc	
8.	Pre-operative, preliminary expenses to be capitalised	
9.	Miscellaneous fixed assets/essential items	
	Total	

I/ We have checked the books of accounts of the unit, invoices etc. and certify that the aforesaid information is verified and certified to be true. We also certify that all the aforesaid items have been duly paid for and no credit is raised there against in the books of the unit.

Place:

Signature of the Chartered Accountant

Date :

Registration No. & Seal

UDIN:

Name & Address of CA _____

Form- II**CERTIFICATE FROM A CHARTERED ACCOUNTANT REGARDING SOURCE OF FINANCE**

I/ we hereby certify that M/s _____, Located at _____ has made a capital investment Amount ing to Rs _____ (in words) in during the period from DD-MM-YYYY to DD-MM-YYYY for Multi Modal Logistics Park/ Logistics Park/ Warehouse/Cold Storage Infrastructure/ Primary Processing Centre (Indicate One) by the unit. I/ We have checked the books of accounts of the unit and found that the unit has made the fixed capital investment from the following sources:

Sl. No.	Means of Finance	Value of Investment in Rupees
1.	Promoters' contribution/ Equity	
2.	Unsecured Loan	
3.	Internal resources	
4.	Any other source (please specify)	
	Total	

1. Details of Promoters' contribution/ Equity (if any):

Name	Amount	PAN No.	Mode of Payment

2. Details of Unsecured Loan (if any):

Name	Amount	PAN No.	Mode of Payment

Place:

Signature of the Chartered Accountant

Date :

Registration No. & Seal

UDIN

Name & Address of Bank _____

Form- III**CERTIFICATE FROM FINANCIAL INSTITUTION /BANK REGARDING DISBURSEMENT**

Certified that M/s _____ of _____ have been disbursed as on date the amount of Rs. _____ sanctioned under letter No. _____ dated _____ as shown below:

1.	Loan amount previously disbursed up to	
2.	Total amount disbursed up to date against the items mentioned below	
	i. Land	
	ii. Building (excluding residential quarter)	
	iii. Plant & Machinery	
	iv. Other essential items	
	Total	

Signature of Officials from the Bank/ Financial Institution

Seal & Date

Form- IV**CERTIFICATE FROM THE REGISTERED ARCHITECT ON CIVIL CONSTRUCTION****Name of the Architect :**

I/We hereby certify that M/s _____ Located at _____, has made investment for civil construction in their unit for the period from DD-MM-YYYY to DD-MM-YYYY for Multi Modal Logistics Park/ Logistics Park/ Warehouse/Cold Storage Infrastructure/ Primary Processing Centre (Indicate One) by the unit against the estimated cost of Rs. _____ for their unit. Details have been shown as below:

Sl. No.	Item/s of Fixed Assets	Value of Investment in Rupees
1.	Cost of Land including purchase value, registration etc.	
2.	Cost of land development	
3.	Cost of approach road including the cost of earth filling, black tapping (whichever applicable)	
4.	Cost of construction of main building including interior and electrification	
5.	Cost of electrification	
6.	Cost of construction of godown, workers quarter, etc.	
7.	Cost towards architect's fees/ fees towards preparation of estimate etc	
8.	Cost towards hiring of earthmoving equipment	
9.	Cost towards painting, furnishing etc.	
10.	Cost towards labour payment, transportation, loading-unloading, installation etc.	
11.	Cost towards construction of dam, reservoir	
12.	Cost towards construction of powerhouse	
13.	Any other civil construction, pl. specify	
	Total	

I/We have checked the books of accounts of the unit, the invoices etc. and certify that the aforesaid information is verified and certified to be true. I/We also certify that all the aforesaid items have been duly paid for and no credit is raised against in the books of the unit.

Place:

Signature of the Architect

Date :

Registration No. & Seal

CHECKLIST: CAPITAL SUBSIDY UNDER ALWP, 2022

Self-Certified copies of the documents required to be Uploaded along with application form for Capital Subsidy

1. UDYAM/ IEM-B (as applicable)
2. Employment Certificate from Directorate of Employment & Craftsmen Training
3. Mandatory Statutory Documents
 - i. Up-to-date No objection certificate from local body.
 - ii. Up-to-date NOC from Pollution Control Board.
 - iii. Up-to-date NOC from Fire & Emergency Services.
4. Bills & Vouchers of Eligible Items as per 4 (d) of Operational Guidelines as indicated at 5 of Form-A2.
5. Bank Statement indicating payment towards Eligible Items as per 4 (d) of Operational Guidelines as indicated at 5 of Form-A2.
6. Power Sanction Letter & Bill Covering DOCP.
7. Certificate of Fixed Capital Investment from a Chartered Accountant as per Form-I
8. Certificate of Source of Finance from a Chartered Accountant as per Form-II
9. Certificate of Loan Disbursement from Bank/ FI as per Form-III
10. Engineers Certificate as per Form-IV
11. Any other document that may be required as per direction of Industries, Commerce & Public Enterprise Department, GoA /CI&C

Form- A2.1

ENQUIRY REPORT

(Original to be Submitted to Commissioner of Industries and Commerce, Assam by the Enquiry Officer)

Comments of the Enquiry Officer

Certified that I _____, have personally verified particulars mentioned in the application for Capital Subsidy along with original bills and vouchers and found them to be correct and beyond any reasonable doubt. I have also personally visited the unit on DD-MM-YYYY and physically verified plant and machinery/ other eligible assets of M/s _____ Located at (Location of the unit along with PIN & Email id) as per clause 4(d) of operational guidelines of the Policy. I also certify that the details about price etc, as given above, resemble with those mentioned in the original bills/ vouchers produced before me during the time of physical verification. and accordingly make my recommendation as under:

- a. Eligible Fixed Capital Investment (in) _____ :
- b. Subsidy @ __% (as per Clause 6.1 of the Policy) (in) _____ :

Date:

Seal & Signature of Enquiry Officer

Form-A3**Application Form for claiming Capital Subsidy for Refrigerated Vehicles Under Assam Logistics & Warehousing Policy, 2022**

1.	a. Name of the Unit	
	a. Location of the unit indicating PIN Code, contact Number & Email ID	
	b. Registered office address indicating PIN Code, contact Number & Email ID	
	c. Registration Number & date of registration under the Policy	
	d. PAN of the Unit	
	e. GSTIN of the Unit	
2.	a. Constitution of the unit (please specify whether Proprietorial/ partnership/ Cooperative Society, Limited liability Companies (LLP), Private Limited Company, Limited Company, Trust, Non-Government Organization (NGO), FPO/ FPC/ infrastructure created by State PSUs)	
	b. Name (s), Permanent Address (es) /PAN(s)/ Aadhaar card of the Proprietor/Partners/ Directors/ Managing Director/ Secretary/ President / Chairman / CEO /Trustee, etc.	
3	Refrigerated Vehicles	
	a. Number of Vehicle (in Nos.)	
	b. Date of Commercial Operation	
	c. Date of purchase (Please indicate date for each vehicle)	
	d. Make & Model (Please indicate for each vehicle)	
	e. Registration Number of Refrigerated Vehicles (Please indicate for each vehicle)	
	f. Capacity of the Vehicle (Please indicate Capacity registration number wise for each vehicle)	
	g. Cost of vehicle (Please indicate cost for each Vehicle)	Registration Number
		Cost (in)
		Total

4	a. Source of Finance (As per CA Certificate) (in)	
	i. Promoters' contribution/ Equity	
	ii. Term/ Vehicle Loan	
	iii. Unsecured Loan	
	iv. Internal resources	
	v. Any other source (please specify)	
	Total	
	b. Details of Term/ Vehicle Loan (in)	
	i. Name of Bank/ Financial institution	
	ii. Branch	
	iii. Amount of Term/ Vehicle loan Availed	
5	Bank Details where subsidy is to be deposited	
	i. Bank Name	
	ii. Account Number	
	iii. IFS Code	

I/ We _____ declare and affirm that particulars/ statement furnished above are true to the best of my/ our knowledge and belief and if any statement made herewith in connection with this Claim is found to be false or misrepresentation of facts the amount of subsidy granted will be refunded by me/ us to the Government.

Place :

Date :

N.B- Data on Point 1 & 2 will be auto populated (Filled during registration)

CHECKLIST: CAPITAL SUBSIDY FOR REFRIGERATED VEHICLES

Self-Certified copies of the documents required to be uploaded along with application form for subsidy on refrigerated vehicles

1. Mandatory Statutory Documents
 - i. Up-to-date Road Permit
 - ii. Up-to-date Certificate on Pollution
2. Copy of Purchase Bills of Vehicles
3. Bank Statement indicating payment made towards purchase of Vehicles
4. Registration Certificates for each vehicle
5. Insurance Certificates for each vehicle
6. Term/ Vehicle Loan Sanction Letter
7. Any other document that may be required as per direction of Industries, Commerce & Public Enterprise Department, GoA /CI&C

Form- A3.1

ENQUIRY REPORT

(Original to be Submitted to Commissioner of Industries and Commerce, Assam by the Enquiry Officer)

Comments of the Enquiry Officer

Certified that I _____, have personally verified particulars mentioned in the application for Subsidy for Refrigerated Vehicles along with original bills and vouchers and found them to be correct and beyond any reasonable doubt. I have also personally visited the unit on DD-MM-YYYY and physically verified refrigerated vehicles of M/s_____ Located at (Location of the unit along with PIN & Email id) as per clause 4(d) of operational guidelines of the Policy. I also certify that the details about price etc, as given above, resemble with those mentioned in the original bills/ vouchers produced before me during the time of physical verification. and accordingly make my recommendation as under:

- a. Number of Eligible Refrigerated Vehicles :
- b. Eligible Fixed Capital Investment (in) :
- c. Subsidy @ 30% (as per Clause 6.1 of the Policy) (in) :

Date :

Seal & Signature of Enquiry Officer

Form-A4**Application Form for claiming Stamp Duty Reimbursement under ALWP, 2022**

1	a. Name of the Unit	
	b. Location of the unit indicating PIN Code, contact Number & Email ID	
	c. Registered office address indicating PIN Code, contact Number & Email ID	
	d. Registration Number & date of registration under the Policy	
	e. PAN of the Unit	
	f. GSTIN of the Unit	
2.	a. Constitution of the unit (please specify whether Proprietorial/ partnership/ Cooperative Society, Limited liability Companies (LLP), Private Limited Company, Limited Company, Trust, Non-government Organization (NGO), FPO/ FPC/ infrastructure created by State PSUs)	
	b. Name (s), Permanent Address (es) /PAN(s)/ Aadhaar card of the Proprietor/Partners/ Directors/ Managing Director/ Secretary/ President / Chairman / CEO /Trustee, etc.	
3	Details of Non-Agricultural Land Purchased	
	a. Area of Non -Agricultural Land Purchased (in Sq.ft.)	
	b. Date of purchase	
	c. Total Cost of the Non -Agricultural Land Purchased (in Rs.)	
	d. Amount Paid towards Stamp Duty (in Rs.)	
4	a. Source of Finance (As per CA Certificate) (in Rs.)	
	a. Promoters' contribution	
	b. Equity	
	c. Term/ Working Capital Loan	
	d. Unsecured Loan	
	e. Internal resources	
	f. Any other source (please specify)	
	Total	
	b. Details of Term/ Working Capital Loan (in Rs.)	
	i. Name of Bank/ Financial institution	

	ii. Branch	
	iii. Amount of Term Loan Sanctioned	
	iv. Amount of Working Capital loan Sanctioned	
	v. Sanction letter No. & date	
	vi. Amount of Term Loan Disbursed	
	vii. Amount of Working Capital loan Disbursed	
5	Bank Details where subsidy is to be deposited	
	i. Bank Name	
	ii. Account Number	
	iii. IFS Code	

Statement of Expenditure for Stamp Duty reimbursement

Sl. No.	Area of Land (in Sq. ft)	Dag No. (s)	Patta No. (s)	Revenue Village (s)	Mauza	District	Date of Purchase	Date of Registration	Cost of Stamp Duty	Remarks

I/ We _____ declare and affirm that particulars/ statement furnished above are true to the best of my/ our knowledge and belief and if any statement made herewith in connection with this Claim is found to be false or misrepresentation of facts the amount of subsidy granted will be refunded by me/ us to the Government.

Place :

Date :

N.B- Data on Point 1 & 2 will be auto populated (Filled during registration)

CHECKLIST: STAMP DUTY REIMBURSEMENT

Self-Certified copies of the documents required to be uploaded along with application form for stamp duty reimbursement

1. Copies of land documents, statement, etc.
2. Bank Statement indicating payment made towards purchase of Vehicles
3. Mandatory Statutory Documents
 - i. Up to date non-Encumbrance certificate
 - ii. Trace map
4. Any other document that may be required as per direction of Industries, Commerce & Public Enterprise Department, GoA /CI&C

Form A4.1**ENQUIRY REPORT****(Original to be Submitted to Commissioner of Industries and Commerce, Assam by the Enquiry Officer)****Comments of the Enquiry Officer**

Certified that I _____, have personally verified particulars mentioned in the application for Subsidy for **STAMP DUTY REIMBURSEMENT** along with original bills and vouchers and found them to be correct and beyond any reasonable doubt. I have also personally visited the site on DD-MM-YYYY and physically verified M/s_____ Located at (Location of the unit along with PIN & Email id) as per clause 4(d) of operational guidelines of the Policy. I also certify that the details with regard to price etc, as given above, resemble with those mentioned in the original bills/ vouchers produced before me during the time of physical verification. and accordingly make my recommendation as under:

- | | |
|--|---|
| a. Total Area of Land Purchased | : |
| b. Cost of the Land (in) | : |
| c. Stamp Duty Paid | : |
| d. Subsidy @ 100% (as per Clause 6.2 of the Policy) (in) | : |

Date :

Seal & Signature of Enquiry Officer

Form-A5**Application Form for claiming Capacity Building incentives (Gender Focus) under ALWP, 2022**

1	a. Name of the Logistic/ Warehousing unit	
	b. Location of the unit indicating PIN Code, contact Number & Email ID	
	c. Registered office address indicating PIN Code, contact Number & Email ID	
	d. Registration Number & date of registration under the Policy	
	e. PAN of the Unit	
	f. GSTIN of the Unit	
2.	a. Constitution of the unit (please specify whether Proprietorial/ partnership/ Cooperative Society, Limited liability Companies (LLP), Private Limited Company, Limited Company, Trust, Non-Government Organization (NGO), FPO/ FPC/ infrastructure created by State PSUs)	
	b. Name (s), Permanent Address (es) /PAN(s)/ Aadhaar card of the Proprietor/Partners/ Directors/ Managing Director/ Secretary/ President / Chairman / CEO /Trustee, etc.	
3	Date of Commencement of Commercial Operation	
4	a. No. of Operational, Frontline, Supervisory role Employed by the unit	
	i. Male	
	ii. Female	
	Total	
5	Details of Training	
	a. Number of Trainings Conducted	
	b. Date of Training (s)	
	c. Operational, Frontline, Supervisory role Employees attended training (List as per Form A-5.1)	
	i. Male	
	ii. Female	
	Total	
	d. Name & address with contact Numbers of Government recognized/ approved institutions where training organized	i. ii. iii.
	e. Cost Incurred for Training (in Rs. `)	
	f. Amount of Capacity Building incentives Claimed (in Rs.)	
6	Bank Details where subsidy is to be deposited	
	i. Bank Name	
	ii. Account Number	
	iii. IFS Code	

Form A-5.1**Statement Showing Operational, Frontline, Supervisory role Employees attended training**

Sl. No.	Name of the Employee	Permanent Address with documental evidence (ID issued by any Govt. Agency)	Sex (Male/ Female)	Date of Training (s)	Topic (s)	Institute/Organization in which Capacity building training imparted	Expenditure incurred for the training (in `)

I/ We _____ declare and affirm that particulars/ statement furnished above are true to the best of my/ our knowledge and belief and if any statement made herewith in connection with this Claim is found to be false or misrepresentation of facts the amount of subsidy granted will be refunded by me/ us to the Government.

Place :

Date :

N.B- Data on Point 1 & 2 will be auto populated (Filled during registration)

CHECKLIST: CAPACITY BUILDING INCENTIVES

Self-Certified copies of the documents required to be Uploaded along with application form for Capacity Building incentives

1. List of Employees with address Proof viz.- Voter ID/ AADHAAR Card/ Driving License or any other ID Card issued by GoA / GoI.
2. Employment Certificate from Skill, Employment & Entrepreneurship Department, GoA indicating Number of Male/ Female employees, Percentage People of Assam.
3. Training completion certificate/ letter from the training institute.
4. Bank Statement indicating the payment made towards training cost
5. Any other document that may be required as per direction of Industries, Commerce & Public Enterprise Department, GoA /CI&C

Form-A6**Application Form for claiming Start-up Incentive for research and innovation in Logistics Sector under ALWP, 2022**

1	a. Name of the Start-up	
	b. Location of the Start-up indicating PIN Code, contact Number & Email ID	
	c. Registered office address indicating PIN Code, contact Number & Email ID	
	d. Registration Number & date of registration under the Policy	
	e. PAN of the Unit	
	f. GSTIN of the Unit	
	g. Whether New or Existing	
2.	a. Constitution of the Start-up (please specify whether Proprietorial/ partnership/ Cooperative Society, Limited liability Companies (LLP), Private Limited Company, Limited Company, Trust, Non-Government Organization (NGO), FPO/ FPC/ infrastructure created by State Government/ SPSUs)	
	b. Name (s), Permanent Address (es) /PAN(s)/ Aadhaar card of the Proprietor/Partners/ Directors/ Managing Director/ Secretary/ President / Chairman / CEO /Trustee, etc.	
3	Date of Incorporation of Start-up	
4	a. My Assam Start-up Id (MASI)No. & Date	
	b. DPIIT Start-up registration No.& Date	
5	Subsidy availed till date if any	
	a. Name of subsidy (ies)	
	b. Granting authority (ies)	
	c. Amount (in Rs.)	
	d. Date of Application	
	e. Present Status of Application (Under Consideration/ Approved/ Disbursed)	
	f. Amount of Capacity Building incentives Claimed (in Rs.)	
6	A brief Concept Note on innovation in logistics sector	
7	Annual GST reimbursement	
8	Form16/ ITR	
9	Bank Details where subsidy is to be deposited	
	i. Bank Name	
	ii. Account Number	
	iii. IFS Code	

N.B- Data on Point 1 & 2 will be auto populated (Filled during registration)

CHECKLIST: START-UP INCENTIVE

Self-Certified copies of the documents required to be uploaded along with application form for start-up incentive

1. UDYAM/ IEM (as applicable)
2. Mandatory Statutory Documents
 - i. Up-to-date No objection certificate from local body/ any other authority. (e.g., Pollution Control Board etc.)
 - ii. Up to date Certificate of Mandatory/ Obligatory registration/ approval from the concerned Department (as applicable)
3. Detailed Concept Note on innovation in logistics sector.
4. Detailed Statement of the Idea and the Product/ Service proposed to be conceived
5. Detailed Project report of Start-up
6. Copies of Subsidy Received along with Concept Note on which subsidy received
7. Copies of GST reimbursement
8. Copies of Form16/ITR
9. Bank Statement indicating Subsidy received by the Start-up, if any
10. Any other document that may be required as per direction of Industries, Commerce & Public Enterprise Department, GoA /CI&C

Form A6.1

ENQUIRY REPORT

(Original to be Submitted to Commissioner of Industries and Commerce, Assam by the Enquiry Officer)

Comments of the Enquiry Officer

Certified that I _____, have personally verified particulars mentioned in the application for Subsidy for start-up incentive on DD-MM-YYYY and physically verified M/s_____ Located at (Location of the unit along with PIN & Email id) as per clause 4(d) of operational guidelines of the Policy and accordingly recommend an amount of ` _____ (Word) as Start-up Incentive under ALWP, 2022

Date :

Seal & Signature of Enquiry Officer

Form-A7**Application Form for claiming Green Logistic: Promotion of Electric Bicycle in for last mile deliveries in cities under ALWP, 2022**

1	a. Name of the Applicant	
	b. Address of the applicant indicating PIN Code, contact Number & Email ID	
	c. Registration Number & date of registration under the Policy	
	d. PAN of the Applicant/ Unit	
	e. GSTIN of the Applicant/ Unit as applicable	
2.	a. Whether Courier Service Provider / Food Delivery Service Provider	
	b. Name (s), Permanent Address (es) /PAN(s)/ Aadhaar card of the Proprietor/Partners/ Directors/ Managing Director/ Secretary/ President / Chairman / CEO /Trustee, etc.	
3	Details of E-Bicycle	
	a. Date of Commercial Operation	
	b. No. of e- Vehicle purchased	
	c. Manufacturer Name (for each e-vehicle)	
	d. Dealer Name and Address (for each e-vehicle)	
	e. EV Model Code (for each e-vehicle)	
	f. Vehicle Model and Variant (for each e-vehicle)	
	g. Battery Size in KWH (for each e-vehicle)	
	h. Registration Number (for each e-vehicle)	
	i. Dealer Invoice No. (for each e-vehicle)	
	j. Dealer Invoice Amount (for each e-vehicle)	
4	Bank Details where subsidy is to be deposited	
	i. Bank Name	
	ii. Account Number	
	iii. IFS Code	

I/ We _____ declare and affirm that particulars/ statement furnished above are true to the best of my/ our knowledge and belief and if any statement made herewith in connection with this Claim is found to be false or misrepresentation of facts the amount of subsidy granted will be refunded by me/ us to the Government.

Place :

Date :

N.B- Data on Point 1 & 2 will be auto populated (Filled during registration)

**CHECKLIST: GREEN LOGISTIC: PROMOTION OF ELECTRIC BICYCLE IN FOR
LAST MILE DELIVERIES IN CITIES**

Self-Certified copies of the documents required to be Uploaded along with application form for green logistic: promotion of electric bicycle in for last mile deliveries in cities

- 1. UDYAM/ IEM (as applicable)**
- 2. Mandatory Statutory Documents**
 - i. Up-to-date Insurance
- 3. Copies of Invoices**
- 4. Bank Statement indicating payment made toward purchase of e-vehicles**
- 5. Copies of Registration Certificates of e-vehicles.**
- 6. Copies of Vehicle/ Term Loan sanction letters**
- 7. Any other document that may be required as per direction of Industries, Commerce & Public Enterprise Department, GoA /CI&C**

Form-A8**Application Form for claiming Green Logistic: Hybrid or Plug-in Electric or Electric Cargo Vehicles under ALWP, 2022**

1	a. Name of the Applicant				
	b. Address of the applicant indicating PIN Code, contact Number & Email ID				
	c. Registration Number & date of registration under the Policy				
	d. PAN of the Applicant/ Unit				
	e. GSTIN of the Applicant/ Unit as applicable				
2.	a. Name (s), Permanent Address (es) /PAN(s)/ Aadhaar card of the Proprietor/Partners/ Directors/ Managing Director/ Secretary/ President / Chairman / CEO /Trustee, etc.				
3	Details of Cargo Vehicles				
	a. Date of Commercial Operation				
	b. No. of Electric Cargo Vehicle purchased				
	c. Manufacturer Name (for each e-vehicle)				
	d. Dealer Name and Address (for each e-vehicle)				
	e. Electric Cargo Vehicle Model Code (for each)				
	f. Vehicle Model and Variant (for each e-vehicle)				
	g. Battery Size in KWH (for each e-vehicle)				
	h. Dealer Invoice No. (for each e-vehicle)				
	i. Dealer Invoice Amount (for each e-vehicle)				
	j. Amount paid for each vehicle	Vehicle Number	Cost	Road Tax	Registration Fee
	Total				
	Subsidy			@100% -	@50% -
4	Bank Details where subsidy is to be deposited				
	i. Bank Name				
	ii. Account Number				
	iii. IFS Code				

I/ We _____ declare and affirm that particulars/ statement furnished above are true to the best of my/ our knowledge and belief and if any statement made herewith in connection with this Claim is found to be false or misrepresentation of facts the amount of subsidy granted will be refunded by me/ us to the Government.

Place :

Date :

N.B- Data on Point 1 & 2 will be auto populated (Filled during registration)

**CHECKLIST: GREEN LOGISTIC: HYBRID OR PLUG-IN ELECTRIC OR
ELECTRIC CARGO VEHICLES**

Self-Certified copies of the documents required to be Uploaded along with application form for Green Logistic: Hybrid or Plug-in Electric or Electric Cargo Vehicles

- 1. UDYAM/ IEM (as applicable)**
- 2. Mandatory Statutory Documents**
 - i. Up-to-date Insurance
 - ii. Up-to-date Road Tax Paid Certificate
- 3. Copies of Invoices**
- 4. Copies of Road tax Paid**
- 5. Bank Statement indicating payment made toward purchase of vehicles**
- 6. Copies of Registration Certificates of e-vehicles.**
- 7. Copies of Vehicle/ Term Loan sanction letters**
- 8. Any other document that may be required as per direction of Industries, Commerce & Public Enterprise Department, GoA /CI&C**

I/269569/2023

Memo No.ECF.217723/275-A

Dated Dispur the 4th September, 2023

Copy to:

1. All Addl. Chief Secretary/ Principal Secretary/ Commissioner & Secretary/ Secretary to the Govt. of Assam.
2. The Commissioner, Industries & Commerce, Assam, Udyog Bhawan, Bamunimaidam, Guwahati-21 for kind information.
3. The PPS to Hon'ble Chief Minister, Assam for kind information.
4. The PS to Hon'ble Minister, Industries, Commerce & PE, Assam for kind appraisal of Hon'ble Minister.
5. The Director, Directorate of Printing & Stationery, Assam, Bamunimaidam, Guwahati-21 with a request to publish the Notification in the next issued of the Gazette with a request to provide 100(hundred) copies to the Department.
6. The Managing Director, AIDC/ AIIDC/ ASIDC for kind information.
7. All District Commissioner, Government of Assam.
8. All General Manager, DI&CC for information.
9. All P.S to Ministers, Government of Assam.

By order etc.

Signed by Ohed Uz Zaman

Date: 05-09-2023 11:17:12

Joint Secretary to the Govt. of Assam,
Industries, Commerce & PE Department